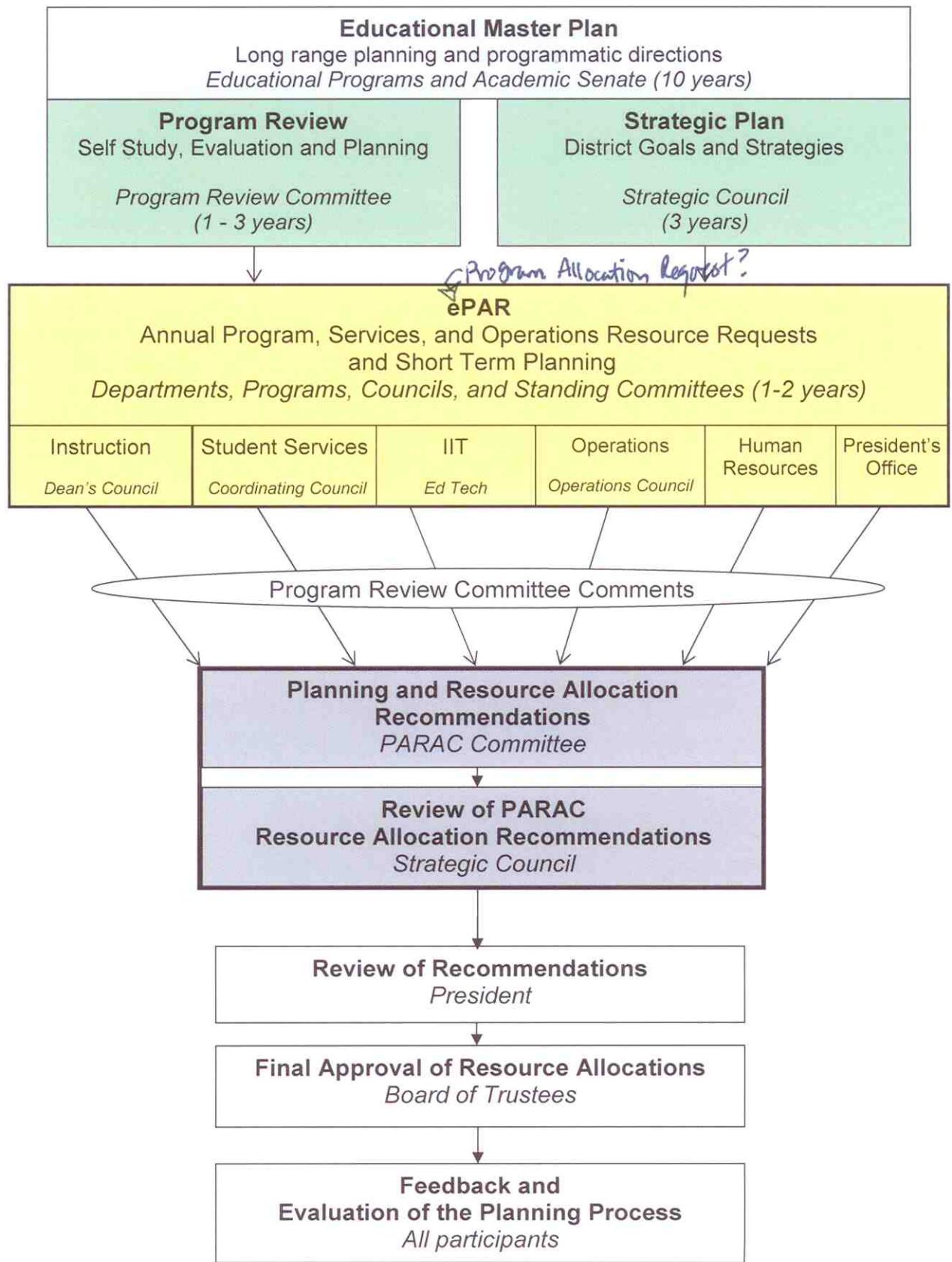


Resource Request and Allocation Process

Sierra College



DRAFT 5-6-09 RER

Sierra College Annual Planning Cycle and Timeline

Board reviews Year-End Report on progress toward Strategic Plan goals and provides short- and-long term planning priorities.

PARAC makes allocation recommendations to Strategic Council.

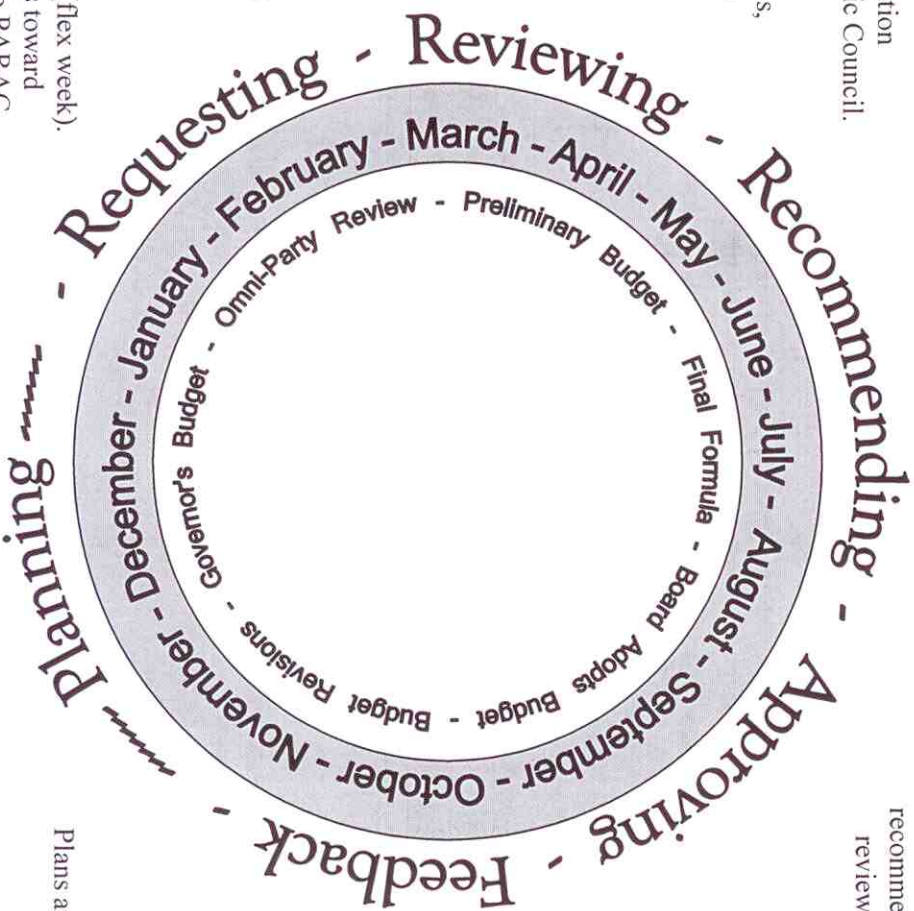
Council and committee priorities, and Program Review findings submitted to PARAC

Divisions, councils and committees prioritize resource requests.

Manager and VP review ePARS

Department and program ePARS are updated: including action plans & resource requests.

Dept & program planning days (flex week).
Mid-year Report on progress toward Strategic Plan goals provided to PARAC, Strategic council and BOT.



Strategic Council makes allocation recommendations to president & Board, reviews prior year results and BOT planning priorities

PARAC and Strategic Council evaluate planning process.

Board approves final budget and allocations.

Departments and programs receive feedback on allocations.

PARAC and Strategic Council evaluate planning process.

Plans are reviewed and updated.

Strategic Council confirms priorities established for the coming 1-2 year period. Program Reviews are completed.

Sierra College Annual Planning Cycle and Timeline - Draft

	Setting Long-Term Priorities	Approval of Resource Allocations	Feedback	Planning for Future Year(s)			Requesting of Resources	Prioritization of Requests	Resource	Recommending	
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Mar	Apr	May	Jun
Board & President	Year-End (08-09) presentation on progress toward Strategic Plan goals. Provide short-term (10-11) and long-term planning priorities.		Review summary of ePAR resource requests for 09-10. Approve final district budget and allocations for 09-10 year.	Evaluation of planning process			Mid-year presentation on progress toward Strategic Plan goals. Confirm short-term (10-11) and long-term priorities.				
Strategic Council		Year-End (08-09) progress report. Review allocations recommendations from PARAC for 09-10, recommend to President & Board	Evaluation of planning process		Review PARAC recommendations for short-term (10-11) and long-term priorities for coming year. Review & update planning documents as needed	Confirm short-term (10-11) and long-term priorities for coming year.	Review progress toward Strategic Plan goals.		Review of Program Review findings.		
PARAC		Review BOT planning priorities, determine final short-term (10-11) and long-term planning priorities.		Review & update planning documents as needed			Review progress toward Strategic Plan goals.		Review of Program Review findings and prioritized ePAR requests. Determine and recommend resource allocations for 10-11.		Evaluation of planning process
Program Review Committee							Review and assessment of Program Reviews		Submit findings to PARAC and Strategic Council. Identify those programs and services scheduled for PR next fall.		Evaluation and refinement of program review process.
Managers & VPs	Evaluation of Planning Process			Notification of resource allocations, short-term (10-11) and long-term planning priorities for coming year.		Review & update planning documents as needed	Planning day(s) for all areas during flex week	Prioritize resources within six divisions/areas	Submit divisions/areas resource prioritizations to PARAC		
Departments & Programs		Program Review (PR) completed by instructional and student services programs, and operations. Notification of resource allocations and short- and long-term planning priorities for coming year.		Evaluation of Planning Process			Planning day(s) for all departments and programs during flex week		Resource requests submitted via ePAR		Departments/Programs undergoing PR following year notified

Approve Final Budget